



## Nursery Information for parents

### September 2025-26

This document sets out our nursery offer and guides you through the funding available, our sessions, timings, additional sessions, payments, extended hours available and enquiries.

#### **Nursery Offer:**

Allscott Meads Nursery can accommodate up to 10 places, per session and accepts children the term after they are 3 and those that are 4 years old. Our admissions policy considers age, catchment area and siblings when allocating places.

#### **Opening Hours**

We are open 38 weeks of the year during following the school's term-time calendar. The Nursery hours are 8:45 – 11:45am and 12:15-3:15pm.

Please see the offer options in the table below:

Timings	Charges	Duration
Longer Day: 8:45- 3:15	£3.50 childcare with packed lunch from home  £2.61 additional food costs, subject to annual increases	6 hours 30 mins in total
Shorter Day am: 8:45- 11:45  With lunch: 8:45- 12:15	£3.50 childcare with packed lunch from home.  Optional: £2.61 additional food costs for school lunch subject to annual increases	3 hours total. Or:  3 hours 30 mins with a lunch time option.
Shorter Day pm: 12:15- 3:15  With lunch: 11:45- 3:15	£3.50 childcare with packed lunch from home.  Optional: £2.61 additional food costs for school lunch subject to annual increases	3 hours total.  3 hours 30 mins with a lunch time option.

#### **Additional Wraparound Care**

In addition, you can apply to the wraparound service Allscott Allstars for additional hours that may be required for working parents. This is a wraparound service that runs from Allscott Meads Primary School and Nursery but is a separate business to the school.

##### **Allscott Allstars charges (subject to change):**

Additional wraparound care can be added on to the offers above with breakfast club for 1 hour before from 7:30- 8:45am at a cost of £5.50

After school club with a healthy snack is available:

Option 1: 3:15- 4:30 at a cost of £9.00 per session

Option 2: 3:15- 5:30 at a cost of £12.00 per session



## **Government Funded Childcare**

### **15 hours funding (Universal Funding)**

All children are entitled to 15 funded hours per week of nursery entitlement for 38 weeks of the year. This is automatically granted; parents DO NOT need to apply for this. This funding is automatically received after the child's third birthday and so the free hours start at this point.

### **30 hours funding for working parents (Extended Funding)**

Some children may receive 30 hours entitlement instead of 15 hours. This extended provision is also for 38 weeks per year and is eligible for working parents.

The following criteria applies for working families:

- Both parents must be working - or the sole parent is working in a lone-parent family
- You, and any partner, must each expect to earn (on average) at least £152 per week (equal to 16 hours at the National Minimum or Living Wage).
- Each parent must have an annual income of less than £100,000
- Parents who are on maternity, paternity or adoption leave, or are unable to work because of disability or due to caring responsibilities, may still be eligible.

### **What if one parent in a couple isn't working?**

This is basically a scheme to help working parents, so families where one parent doesn't work, or both parents don't work, will usually not be eligible for these additional 15 hours. However, if one parent isn't working because they're an official carer (e.g. receiving benefits relating to being a carer) or they are receiving disability benefits, and the other parent is working, then the Government has stated it "intends to make provision" to support these families.

There is also additional entitlement if the parent normally works but is temporarily away from the workplace, for example on statutory sick pay.

### **What if you are self-employed or on a zero-hours contract?**

You will be eligible if you (or both of you in a couple) earn at least the equivalent of 16 hours at the National Minimum Wage.

You can check your entitlement here:

[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

### **Applying for 30 hours funded nursery entitlement**

Parents must apply for the 30 hours nursery entitlement via an online application form. Applications should be made at:

<https://www.childcarechoices.gov.uk/>

Parents will receive confirmation that their application has been successful and be given a code which should be presented to school.



Please ensure you apply early so that you receive your code in time for your child to start. You must have a valid code before your child starts nursery.

**Important: You must also reconfirm your eligibility every 3 months to keep your code valid.**

The funding starts the term after the child's third birthday and so the funded hours start at this point. You can apply from when your child is 2 years and 36 weeks old.

**Please see the table below of dates, these are subject to place availability:**

When your child turns 3	When they can get 30 hours Childcare from	Recommended time to apply for 30 hours Funding
1 September to 31 December	Term starting on or after 1 January	15 October to 30 November
1 January to 31 March	Term starting on or after 1 April	15 January to 28 February
1 April to 31 August	Term starting on or after 1 September	15 June to 31 July

### **Start dates for Allscott Meads Nursery**

Children are welcome to join Allscott Meads Nursery the term after they are 3 years old, this is subject to place availability which is variable. Usually, a larger number of vacancies are available in the Autumn term following the transition of 4-year-olds to Primary School.

We accept 3-year-olds the term after they are three provided we have available space. Therefore, the intake for these children is in September (after the summer holiday), January (after the Autumn term holiday) and April (after the Spring term holiday)

See the start dates below:

Child turns 3	Free funding starts	School term
1 September to 31 December	Term starting on or after 1 January	Spring Term
1 January to 31 March	Term starting on or after 1 April	Summer Term
1 April to 31 August	Term starting on or after 1 September	Autumn Term

### **Charges (these prices are subject to change)**

Parents may want to purchase extra nursery sessions. For example, if parents only receive 15 hours funding and would like to top up with more sessions.

When lunch is provided, food will be at an additional cost to the childcare provision.

Parents may also require longer hours and wish to purchase the Wrap-around sessions (see Allscott Allstars for costings and bookings [Parent and carers childcare booking system \(childcare-online-booking.co.uk\)](http://Parent and carers childcare booking system (childcare-online-booking.co.uk).)).



We accept Government Tax Free Childcare Scheme vouchers for paid nursery sessions and the school wraparound care also accepts these.

**Please see the Charges below:**

<b>Allscott Meads Nursery Charges</b>		
<b>Description</b>	<b>Price</b>	<b>Duration</b>
<b>Shorter Day</b>	<b>£18</b>	<b>3 hours</b>
<b>Full Day</b>	<b>£38</b>	<b>6 ½ hours</b>
<b>School Lunch provided</b>	<b>Approximately £2.61</b>	
<b>Snack charge</b>	<b>£2 per week (payable half termly)</b>	
<b>Nursery Trips</b>	<b>When applicable</b>	

There is also a fully funded option where parents can choose to reduce by one session per week.

Payment is collected in advance via the school's payment system, Parent Pay.

### **Requesting a Nursery Place**

Parents can request a place by completing an online enquiry form available on the school website. Your child will be placed on a waiting list for the next available intake.

Children awaiting places are allocated according to our school's admissions criteria:

1. Those children who are or were previously looked after by Telford & Wrekin or any other local authority, children previously in state care outside of England and have ceased to be in state care as a result of being adopted and then:
2. Children who live in the school's defined attendance area. If places are unavailable for all of these local children, then places will be given first to:
  - a) prioritised according to age.
  - b) those children who will have on the day of admission a brother(s), sister(s), stepbrother(s), stepsister(s), half-brother(s) or half-sister(s) living as a family at the same address and who attend the school;
  - c) pupils in receipt of early years premium or pupil premium at the point of submitting the application request.
  - d) other children living in the school's attendance area.
3. Children of staff
4. Any places which remain available will then be allocated to applicants from outside the school's defined attendance area in the priority order a) to c)



### **Allocation of Places**

Places will be allocated, and parents contacted the half term before they are due to start:

<b>Start date</b>	<b>Parents contacted to be informed of placement offer</b>
September (Autumn Term)	May half term
January (Spring Term)	October half term
April (Summer Term)	February half term

### **Nursery Registration**

When your child has been allocated a nursery place, we will ask parents to complete a Nursery Registration form to collect important child and family information for our school records.

### **Nursery Induction**

Building relationships with parents is important to us and we want to provide the best possible start for your child. We will conduct a home visit and ask you to complete a questionnaire about the child so we can get to know your child and will liaise with you over Nursery Induction and starting arrangements. If your child has been at a previous childcare setting, we will also contact them to arrange transfer of your child's records and ensure a thorough transition, potentially including a visit to the provision, where appropriate.

As part of the transition process to nursery we will offer transitional opportunities to help your child get to know practitioners and nursery routines. Options for this will be given when you are contacted about your placement offer.

### **Toileting**

We require your child to be toilet trained prior to starting nursery, however, we appreciate that with some children this is not possible, for example if they have a specific SEND or medical need. We will work with you to establish a toilet routine and to meet their care needs if this is the case.

### **Special Educational Needs**

If you have any concerns regarding Special Educational Needs, we can discuss these with you prior to your child starting with us to ensure we can meet your child's need.